



Kentucky Association of Sexual Assault Programs, Inc.
Job Description
Access Healing Project Coordinator

Job Title:	Access Healing Project Coordinator
Salary Range:	\$ 44,000 – 47,500 (40 hrs./week)
Anticipated Start Date:	January 1, 2022
Reports to:	Executive Director

KASAP's Values

The Kentucky Association of Sexual Assault Programs, Inc. (KASAP) is the statewide coalition of the 13 rape crisis centers in the Commonwealth. The mission of KASAP is to speak with a unified voice against sexual victimization. As a coalition, KASAP provides technical assistance to member programs and professionals; advocates for improvements in public policy; fosters coalition building among members, organizations, and individuals committed to ending sexual violence; promotes prevention and public awareness regarding sexual assault and related issues; and maintains resources for sexual assault program staff and the public. KASAP does not provide direct services to survivors of sexual violence.

We are committed to serving all survivors and working toward the prevention of sexual violence. KASAP and its member programs do not discriminate against anyone on the basis of disability, sexual orientation, gender, religion, race, color, national origin, immigration status, incarceration, age, socioeconomic status, level of education, language proficiency, veteran status, political affiliations, or type of sexual victimization. Whether the violence occurred recently, years ago, or is still happening, we are here to help. All are welcome.

We acknowledge that sexual violence does not happen in a vacuum; it impacts different groups in different ways. We also recognize that each individual survivor and community member come to our programs with diverse backgrounds and multi-layered identities that affect their access to medical and sexual assault services, experience with the Justice system, needs, and feelings of safety. As service providers, we are committed to meeting people where they are and working to ensure that our services are inclusive and responsive to the real needs of survivors.

Benefits and Workplace Culture

We are committed to creating an environment in which staff members from diverse backgrounds can get what they need to thrive. We offer medical and dental benefits, flexible holidays (PTO), vacation days, a hybrid work schedule, and other benefits. A new employee can expect to work with minimal supervision independently after training and within a team structure.

KASAP is an equal opportunity employer. We are committed to employment policies and procedures assuring all qualified persons are afforded equal opportunity for employment, promotion, and training. We welcome and encourage applicants from diverse groups to apply

including, but not limited to African American, Latina/o/x, Indigenous Americans, Asian/Pacific Islander, and LGBTQ+ persons. We also welcome people from different national origins, religions, ages, and ability status.

Reports to

Executive Director

Project Description

The Access Healing Project Coordinator position is a hybrid (in person/remote) full time federally funded grant position anticipated to be funded through 2025. The purpose of the **Access Healing Project** is to enhance Kentucky's prevention of sexual harm efforts while providing targeted outreach to improve awareness and utilization of support services throughout the state with a focus on un- and under-served survivors, particularly individuals who are experiencing substance use disorder (SUD), LGBTQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual) individuals, and BIPOC (Black and Indigenous People of Color) individuals.

This position will develop and then work in conjunction with a statewide Survivor Outreach & Awareness Resource (SOAR) Advisory Board in order to create sustainable, systemic change that will result in improved service delivery to un- and under-served populations.

The goals of the grant project are:

- Systemic change
- Effective and appropriate services for un- and under-served populations at all RCCs
- Capacity Building at KY's RCCs to serve un- and under-served populations
- Outreach, awareness, and increased utilization of services by survivors with SUD and/or who identify as LGBTQIA+ and/or BIPOC.
- Diversification of rape crisis center staff to better represent and reflect the communities they serve

Primary Duties and Responsibilities

- Coordinate all major project activities with the collaborative members of the SOAR AC and other staff
- Create a marketing and outreach/awareness marketing plan in conjunction with KASAP's Communications Specialist to increase awareness of sexual harm in KY and the services provided by the KASAP network of RCCs across the state
- Develop strategic partnerships with organizations and agencies serving the LGBTQIA+ and BIPOC communities, as well as organizations addressing SUD
- Complete project reports as required
- Center anti-oppression throughout the implementation of the Access Healing Project
- Assist in the development of program policy and procedures related to the implementation of the strategic plan
- Design a request for proposal for the purpose of selecting two local pilot programs who will commit to the goals of the grant project
- Provide intensive technical assistance to selected pilots to achieve the goals of the grant project
- Manage the ongoing day-to-day operation of the project and other programmatic tasks as needed

Qualifications and Requirements

Education and Experience

- Bachelor's Degree in social work, psychology, counseling, rehab services, women's studies, or other related field (equivalent on-the-job experience in a related field, or comparable combination of career and life experiences may substitute for a college degree)
- Minimum of three years' experience working in a sexual assault, domestic violence, and/or substance abuse related position
- Minimum of three years project coordination, community organizing or team building, or experience with developing successful collaborations

Knowledge, Skills, and Abilities

- Knowledge of domestic violence, sexual violence, mental health, and substance abuse issues
- A passion for KASAP's mission and values, including a dedication to address sexual violence from an anti-oppression lens
- Understanding of the dynamics and impacts of sexual violence, especially as they relate to oppression
- Strong leadership skills with the ability to network and collaborate with local and state domestic violence, sexual violence, mental health, and substance abuse programs
- Ability to manage multiple projects at one time, work independently and with a team, and meet deadlines within a flexible work structure
- Strong written and oral communications skills
- Strong administrative and organizational abilities
- Strong knowledge of Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Resourceful, motivated, self-starter, able to manage multiple tasks
- Proven ability to work well with individuals from diverse backgrounds
- Valid driver's license
- Ability to travel statewide and out of state

How to Apply

Please submit a cover letter, resume, and three professional references to KASAP's Executive Director via email at mquillen@kasap.org the subject "Access Healing Project Coordinator Search."

Timeline

The anticipated start date for this position is January 1, 2022. Applications will be accepted until November 19, 2021. Applicants selected for an interview will be notified on a rolling basis until November 30, 2021. Interviews will be conducted via a combination of phone, zoom, and in person.